



Grange Farm Primary School
Dewsbury Avenue
Styvechale
Coventry
CV3 6NF

Tel: 024 7641 1098
adminstaff@grangefarm.coventry.sch.uk

20 November 2020

Dear Reception Parents and Carers,

Christmas Performance Plans - Update

Earlier this week we sent a letter to you regarding consent for your child to be included in a Christmas performance video to be shared via a secure link on YouTube. This is still going ahead and if you have not yet responded to this, please do so.

However, following some requests from parents and carers we have decided to also create DVDs of the performance which will be available for you to buy. These will be collected from the school office when ready.

In order for us to do this, we need to seek separate consent from you as this will be using the recorded video of your child for a different purpose. We need you to please read and sign the consent form below and send it back to school (to the "adminstaff" email address please). If you cannot scan in a signed form, please send your clear consent regarding all the aspects of the form below in an email from the email address we will have recorded for you at school.

If you do not wish your child to be videoed and included in the Reception Christmas Performance DVD, they can still be included in the performance shared on the secure link on YouTube provided we have received your consent for this. All children will learn the songs with the rest of their class regardless of whether they are recorded for the YouTube link, the DVD or not recorded at all.

You can withdraw consent for your child to be videoed for this purpose at any point up to when we produce the DVD. However, if consent is withdrawn after DVDs have been distributed, the school will be able to cease further distribution but not recall copies that have already been supplied. The DVD footage will be deleted by school in January.

Please note – if a large enough proportion of parents and carers choose not to consent for their child to be recorded for the DVD performance, this would mean it is not viable as a performance and we will not proceed with it. We would let you know if this is the case.

If you have any questions regarding any of the above, please let us know.

Yours sincerely,

Mr Ledgard
Headteacher

Consent Form

Name of Child	Class

Reception Christmas Performance DVD Consent 2020

I am happy for my child to be videoed and included in the Reception Christmas Performance DVD to be available to purchase by parents and carers of children in Reception.	
I do not wish for my child to be videoed and included in the Reception Christmas Performance DVD to be available to purchase by parents and carers of children in Reception.	

Name of Parent	Signed	Date

(Please respond by Monday 23rd November to help us planning our performances – apologies for the short notice)