



Grange Farm Primary School  
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16 November 2020

Dear Reception Parents and Carers,

### **Christmas Performance Plans**

As you are all aware, we are all living in an extraordinary world at the moment and this has an effect on almost everything we all do.

Christmas is on the horizon and whilst we know that we cannot do things as normal, it is still a time we want to help to make special for the children. Some of our school traditions cannot happen as usual but that doesn't mean we can't do fun and worthwhile things which we can share with you at home.

One of these things is our Reception Christmas performance. The rules and guidelines currently in place mean that we can't invite parents and carers into school to view performances or even have the two Reception classes practising and performing together. But we are still planning to put on a festive show! The plan is that each class will learn and perform some Christmas songs which we will then video and edit together into one amazing performance!

This video performance will be distributed to Reception parents and carers and will also be shown to children across the rest of school. We will share this video as an unposted weblink on YouTube (which cannot be found by searching and is more secure than sharing by email).

We would also like to use one song from each class from the Reception performance to include in a Christmas video message to share with all parents, carers and children at the school. This would also be hosted as an unposted weblink on YouTube as described above.

Both links will only be available until 4<sup>th</sup> January. They will then be deleted from YouTube and the school network. We ask that parents and carers do not share the link onwards without permission from the school. For safeguarding reasons, parents and carers must not attempt to record or download the video.

In order for us to record and share videos including your child, we need you to please read and sign the consent form below and send it back to school (to the "adminstaff" email address please). If you cannot scan in a signed form, please send your clear consent regarding all the aspects of the form below in an email from the email address we will have recorded for you at school.

If you do not wish your child to be videoed and included in the Reception Christmas Performance and/or the wider school Christmas message video, they will still learn the songs with the rest of their class but just won't be involved in the final recording. You can withdraw consent for your child to be videoed for this purpose at any point by contacting the school.

If you have any questions regarding any of the above, please let us know.

Yours sincerely,

Mr Ledgard  
Headteacher

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## Consent Form

Name of Child	Class

### Reception Christmas Performance Video 2020

I am happy for my child to be videoed and included in the Reception Christmas Performance Video 2020 to be uploaded to a secure link on YouTube and shared with Reception parents/carers and other children in school	
I am happy for one of the songs including my child to be included in a special Grange Farm Christmas message uploaded on to a secure link on YouTube to be shared with all parents, carers and children at the school.	
I do not wish my child to be videoed and included in the Reception Christmas Performance Video 2020	

Name of Parent	Signed	Date

(Please respond by **Friday 20th November** to help us planning our performances – thank-you)